

REQUEST FOR ACADEMIC FORGIVENESS FORM
Dept. of Mechanical Engineering (updated 12/5/2014)

Please read the following conditions and check each box that you read and understand each.

- Courses taken prior to fall semester 2003 may not be considered for academic forgiveness.
- The AFP shall apply only to courses taken at Clemson University. Course substitutions are not permitted.
- Candidates for graduation must request academic forgiveness by the deadline to submit candidate grades.
- Students may not invoke academic forgiveness after they have graduated. After graduation, students may repeat coursework, but both grades will be calculated in the grade-point average.
- The AFP may not be applied to a course taken on a Pass/No Pass basis.
- The AFP may not be applied to any course in which the student was previously found in violation of the academic integrity policy.
- While D or F grades in required courses may be eliminated before the course is repeated, if the course is required for graduation it must be repeated satisfactorily at Clemson University before graduation. If the course is not required it does not have to be repeated. Both grades will remain on the transcript, degree progress report, and other official documents, but the forgiven course will not be used in the calculation for hours or GPA. For financial aid purposes, courses repeated under this policy resulting in duplicate credit do not count for satisfactory academic progress.
- I have checked with and understand how processing this academic forgiveness will affect my financial aid.
- Completion of the following form does not automatically grant Academic Forgiveness. Students will be notified via email of any DENIED request by the Office of Records and Registration.**

Do you plan to take this course at another institution and transfer it to Clemson? Yes* No
(circle your answer)

***If yes, the course taken at Clemson is ineligible for academic forgiveness.**

If you agree/meet all the conditions above, please fill out the bottom portion of this sheet and the academic forgiveness form.

CU email address: _____

Student's Signature: _____

Print Name _____